



FENWICK PARK CIVIC ASSOCIATION

MEETING AGENDA & MINUTES

LOCATION: THOMAS JEFFERSON LIBRARY, MEETING ROOM

DATE & TIME: 10/6/26, 7:00PM

I. CALL TO ORDER

- a) **Meeting recording disclaimer** - Please be advised that this meeting will be recorded and transcribed. By participating, you consent to your voice and video being captured. Meeting recordings will be used strictly for documentation and FPCA records, which will be stored securely.
- b) Sign in for meeting attendance



II. BOARD MEMBER UPDATES

- a) **President** – Chad Ramsey
 - i) Call to action for event support
- b) **Vice President** – Andrew Mitchell
 - i) **Fenwick Park & Vicinity: A Historical Glance** received - great read! Available on FPCA website and Fenwick Park (private) Facebook page.
- c) **Treasurer** – Nick Orrison

FPCA Email: hello@fenwickpark.org

FPCA Website: <https://fenwickpark.org/>

FPCA (private) Facebook Group: <https://www.facebook.com/groups/fenwickpark>

- i) In process of filing 2023, 2024 & 2025 tax information with IRS - goal to have these filed by end of 2026
- ii) Checking balance: \$1,488.95; cash balance: \$95.00
- iii) 4 new memberships added since July update
- d) **Secretary** – Caitie Duncan (no official update)

III. CALENDAR OF EVENTS

- a) **Neighborhood Happy Hour** – second Tuesday of every month @ El Tio
- b) **Neighborhood Yard Sale** – Saturday 10/17
 - i) If planning to participate, [complete Google Form](#) by Friday 10/9
 - ii) Advertise for event 1 week in advance - determine if individuals will advertise or as a group
- c) **Halloween Block Party** - Saturday 10/31, 1-3:30PM
 - i) Partial road closure on Stuart - email approval of road closure received, physical permit not yet received
 - ii) SPONSORS for event - [Megan Sills Homes](#) & [Dude's Dog House & Spa](#)
 - iii) [SignUpGenius](#) to volunteer - edits will be made to incorporate
 - (1) 12:30PM start set up, 3:30PM start event clean up
 - iv) Event happenings!
 - (1) Costume parade
 - (2) Cider press & table (Donna)
 - (a) Apples - BYOA & Richard to scout apples (FPCA to reimburse); 5-6 bushels in total
 - (b) Plastic cups for cider
 - (c) Table for cups
 - (3) Balloon twisting vendor - 1-3PM reservation

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- (4) Music via speaker (powered from Richard's house)
 - (5) SNACKS with table - sandwich tray, pre-packaged chips, NO SWEETS (please) (Megan S.)
 - (6) Supplies & Decorations - Sirena & Caitie to coordinate, check FPCA inventory
 - (7) Drinks - BYOB, some small water bottles will be provided
 - (8) Temporary tattoos (Caitie) & spray bottle (Sirena)
 - (9) Event flyer, distributed to all neighbors (Ashby S.)
- d) **FPCA Annual Meeting** - January 2027, 7PM, Thomas Jefferson Library
- i) **Board Elections** - Interested in joining the board? Please let us know!
 - ii) Caitie will be stepping down as Secretary following the January 2027 meeting.
 - iii) Nick will be stepping down as Treasurer following the January 2027 meeting.

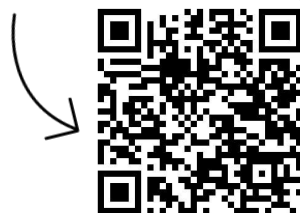
IV. FPCA BUSINESS

- a) [FPCA Website](#)



- b) [Fenwick Park \(private\) Facebook group](#)

- i) QR code for Fenwick Park (private) Facebook group



V. ADJOURNMENT & NEW NEIGHBORS

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