



FENWICK PARK CIVIC ASSOCIATION

MEETING AGENDA & MINUTES

LOCATION: THOMAS JEFFERSON LIBRARY, MEETING ROOM

DATE & TIME: 4/9/26, 7:00PM

I. CALL TO ORDER & MISSION STATEMENT

Our neighborhood rocks and we want to foster and grow the community.

II. BOARD MEMBER UPDATES

a) **President** – Chad Ramsey

- (1) We want to focus on growing our membership – looking to optimize our methods of communication
- (2) Making efforts to be paperless

b) **Vice President** – Andrew Mitchell

- (1) Started planning for May 9 Neighborhood Block Party

c) **Treasurer** – Nick Orrison

- (1) United Bank – new bank, multiple payment options, good relationship with banker
- (2) Tax filings needed for past 3 years
- (3) QR code to pay membership dues



FPCA Email: hello@fenwickpark.org

FPCA Website: <https://fenwickpark.org/>

FPCA (private) Facebook Group: <https://www.facebook.com/groups/fenwickpark>

- d) **Secretary** – Caitie Duncan
 - (1) Add disclaimer at start of meetings to alert audience that it is being recorded
 - (2) Add to Calendar at bottom of Community Calendar to subscribe to your personal calendars

III. CALENDAR OF EVENTS

- a) **Neighborhood Block Party – Saturday, May 9; 3-7PM**
 - (1) **Sign Up Genius** for volunteers and event coordination
 - (2) Road closure paperwork in for Stuart Drive
 - (3) Beer kegs have been ordered
 - (4) SHARE event information with your neighbors!
 - (5) (8) laminated signs with logo and QR code to website
 - (6) Save the Date flyer for Block Party – print & distribute to all neighborhood (will include known events and QR code to website)
- b) **Neighborhood Happy Hour** – second Tuesday of every month @ El Tio
- c) **FPCA General Meeting** – July 20 or 21, will confirm date
- d) **Fall Fete – Saturday, October 4; 4-7PM**

IV. NEW BUSINESS

- a) **FPCA Newsletter**
 - (1) Website + Facebook showcase the happenings of the FPCA, newsletter might be redundant
 - (2) QR code for FPCA website



- (3) Reallocate funds from newsletter to other/more neighborhood events
- b) **Potential FPCA Events**
 - (1) Halloween “block party”
 - (2) Family mixer at Tyler Park
 - (3) National Night Out – first Tuesday of August, event to promote neighborhood safety, neighborhood watch affiliation
 - (4) Questionnaire on website for future event ideas?
- c) **FPCA Cares** – trying to identify ways for neighbors to help each other
 - (1) Ways to connect? Website section, form to complete
 - (2) Donna as conduit
 - (3) Gather special skills available within neighborhood
- d) **Street repairs** - <https://my.vdot.virginia.gov/> to report repairs, call 1-800-FOR-ROAD

V. COMMITTEE STRUCTURE

Overall structure and volunteer commitment, project-based – will discuss in further detail at July meeting

VI. ADJOURNMENT & NEW NEIGHBORS

FPCA Email: hello@fenwickpark.org

FPCA Website: <https://fenwickpark.org/>

FPCA (private) Facebook Group: <https://www.facebook.com/groups/fenwickpark>